

Best Western Merry Manor Inn
Governor's Restaurant & Conference Center

Meeting & Banquet Guide

Policies & Procedures Continued

Function Room Assignments

- We reserve the right to move functions to other banquet/meeting rooms other than those appearing on contract without prior notification. We will do our best to make sure you are in the room that is on your contract.

Banquet Room Charges

- Banquet Room rental fees vary according to the amount of food ordered in advance for your function.
- Changes to the room set-up on the day of the function may result in an additional charge.

Bartender Fee

- A \$35.00 bartender fee will be charged to any function whose bar sales fall below \$500.00

Maine State Liquor Laws

- Private functions fall under the same liquor laws as any lounge or restaurant. No one under the age of 21 will be allowed to consume alcoholic beverages.
- Anyone found furnishing alcohol to an underage guest will be asked to leave along with the minor and may cause the bar to be closed immediately.
- We reserve the right to terminate sales to any individual that we deem to be intoxicated.

Maine State Tax & Gratuity

- All prices are subject to a 7% Maine State Tax and an 15% Gratuity & 3% Service Charge

Loss of Property

- The Best Western and Governor's are not responsible for damage to or the loss of any items left in the banquet facilities prior to, during or after any function.

